

QA:N/A

**What Is A Special Recreation Permit?****Do I Need A Permit?****HOW DO I APPLY?**

**BEFORE YOU START** – MAKE SURE THIS APPLICATION CAN BE TURNED IN 180 DAYS PRIOR TO THE EVENT OR ACTIVITY (More or less time may be needed to complete work on your permit. Contact the appropriate BLM Field Office for additional information.)

**Page One:**

DO NOT ENTER THE PERMIT NUMBER. The authorized official will assign a permit number.

1. Enter your name or the name of your organization, including the department.

Enter your address or the address of your organization.

Enter your business telephone number and your residence telephone number.

2. Enter the name of the public land that you would like to use for your event or activity and attach a map of the area. The map should indicate the track or course, concession stand areas, registration area, first aid areas, etc.

3. Describe the purpose of the event or activity. State the projected number of participants and spectators.

4. Fill in the arrival date and time and the departure date and time.

5. Check the type of permit you are requesting. For more information on the different types of permits, go to the What is a Special Recreation Permit page.

6. Describe all facilities that you will be providing, such as porto-potties, concession stands, first aid stations, etc. Be sure to include all of these facilities on the map.

7. If you have been issued a permit for a previous event, fill in the name of the BLM office that issued the permit and the date of the permit. Check whether or not you or your organization forfeited any portion of the permit, bond, or surety or if any investigation or legal action is pending against you or your organization for use of public lands. If you checked yes, describe the issue in detail on a separate piece of paper and attach it to the application.

8. Sign the application. If you are filling out the application on-line, print two copies and sign each copy. Send one original to the appropriate BLM Field Office and keep the other original for your records. You will not be able to save the information that you entered.

**Page Two:**

DO NOT CHECK ANY OF THE BOXES ON THIS PAGE. The authorized official will check the appropriate boxes.

**Send in your application:**

Send your completed and signed application to the appropriate BLM Field Office. Detach page three, the Post Use Report, for filing after the event is completed.

Contact the appropriate BLM Field Office regarding completion of the following information:

1. A map of the area, the course or track, and all facilities that you will be providing.
2. An operation plan.
3. A description of events if you or your organization have, with any previous permits, forfeited any portion of the permit, bond, or surety or if any investigation or legal action is pending against you for use of public lands.
4. Proof of private landowner or other agency permission.
5. Proof of insurance.
6. A copy of your license.
7. Any additional district or state forms.

#### **Page Three/ Post Use Report:**

1. Send this report to the appropriate field office within 30 days of the completion of your event or activity.
2. Enter the number of participants, spectators, and employees that attended the event.  
Enter the fees charged to each participant and each spectator.  
Enter the gross profit, and include all receipts.
3. Describe any problems that occurred at the event, such as crowd control, hazards, and accidents.
4. Write your name, address, and telephone numbers (both business and residence). Sign the report and send it to the appropriate BLM Field Office.

#### **Link to Application:**

Click [here](#) to obtain a PDF fillable version of the Special Recreation Permit Application. You will need Adobe Acrobat Reader, a free [download](#) from the company.

You can fill out the application on-line and print out the completed document, but you will not be able to save the information that you entered. Remember to print two copies of the completed document and to sign both of them. Send one of the originals to the appropriate BLM Field Office and keep the other original copy for your own records.

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## Permits

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## Special Recreation Permit What Is It?

[Link To Application \(PDF File\)](#)

[Do I Need A Permit?](#)

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### WHAT IS A SPECIAL RECREATION PERMIT?

#### Types of permits:

Special Recreation Permits are authorizations which allow specified recreational uses of the public lands and related waters. They are issued as a means to manage visitor use, protect natural and cultural resources, and provide a mechanism to accommodate commercial recreational uses. Authorized by the Land and Water Conservation Fund Act, there are five types of uses for which these permits are required: commercial, competitive, vending, individual or group use in special areas, and organized group activity and event use.

**1.Commercial Use** – Commercial Use is defined as recreational use of public lands and related waters for business or financial gain. When any person, group, or organization makes or attempts to make a profit, receive money, amortize equipment, or obtain goods or services, as compensation from participants in recreational activities occurring on public lands, the use is considered commercial.

*Examples: Outfitters and guides, jeep tours, horse trail and wagon train rides, cattle drives, and photography associated with a recreational activity.*

**2.Competitive Use** – Competitive Use means any organized, sanctioned, or structured use, event, or activity on public land in which two or more contestants compete and either (1) participants register, enter, or complete an application for the event, or (2) a predetermined course or area is designated.

*Examples: OHV races, horse endurance rides, mountain bike races, rodeos.*

**3.Vending** – Vendor permits are temporary, short-term, non-exclusive, revocable authorizations to sell goods or services on public lands in conjunction with a recreation activity.

*Examples: T-shirt sales in conjunction with a raft race, a hot dog stand at a motorcross event, firewood sales in a BLM campground, and shuttle services.*

**4.Special Area Use** – Special Areas are areas officially designated by statute or Secretarial order.

*Examples: Special areas in Nevada include the Red Rock Canyon National Conservation Area, Sloan Canyon National Conservation Area, and the*

*Black Rock Desert/High Rock Canyon Emigrant Trails National Conservation Area.*

**5.Organized Group Activity and Event Use** – Organized group/event permits are for noncommercial and noncompetitive group activities and recreation events.

*Examples: A large scout camp out, a fraternity activity, a large family reunion, or a dual sport event.*

Objectives of the BLM recreation permitting system are to satisfy recreational demand within allowable use levels in an equitable, safe, and enjoyable manner while minimizing adverse resource impacts and user conflicts. In issuing recreation permits to recreational users of public lands, the BLM authorizes permittees use of the lands and/or related waters for permitted purposes. This represents a privilege to use public lands and/or related waters which is subject to the terms and conditions of the permits.

Recreation permits are managed in a manner which is consistent with management objectives determined in resource management plans, recreation area management plans, or in their absence, through recreation management objectives resulting from analysis of resources and visitor use for each area.

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